

**Marquette Unitarian Universalist Congregation  
Board of Trustees  
Minutes for December 2013**



Call to Order: 6:20 pm  
Attendance: gg, Teri, Barb, Mary, Sarah  
Opening words: Barb  
Open Forum: None

- I. Approval of Minutes -- as submitted
- II. Treasurer Report -- none submitted, bank statements shared.  
Agreed to pay people who provided music Interfaith Forum  
Thankfulness service with the proviso that Barb will write a letter to Interfaith Forum that next year the event will need a new venue. Funds to come from Music Budget. Letter to be submitted BoT for records.
- III. Religious Education Coordinator Report: Full report of Laura's activities, needs to cover entire program, all ages.
- IV. Board Liaison Reports
  - A. RE -- gg -- RE program improving
  - B. Community Development -- Sarah -- new member orientation to be scheduled early Jan, End of Life workshop, Feb 2nd; Evensong group to be started with Cherokee and Deb chairing.
  - C. Program -- Teri -- services scheduled, but having trouble filling Forums
  - D. Social Action -- Barb -- Feb 14th, Valentine Dance, UP Rainbow Pride and SAC to sponsor. Board approving alcohol free use of the building at no cost. Group to complete Building Use Form. Approved by BoT. Barb Michael to complete paperwork. Policy to be developed for future guidance.  
Shared Plate: program though out the year, one per month, chosen by nominating of groups, then voting by congregation at January meeting. (non-pledge contributions only) gg to chair. sponsor must handle promotion of charity during that month. Box for Women's Center donations in entry way. gg to create.
  - E. Music -- Barb -- Corrine Rocco not able to be as involved.
  - F. Finance and Stewardship -- Sarah -- Feb. 23rd kick off speaker and potluck
  - H. Facility -- Mary -- no report
  - I. Communication Team -- Sarah -- policies and procedures need to be developed for Admin.
- V. Old Business
  - A. Jan 26 Congregational Meeting Agenda
    1. Congregational Poll - do we want a Board recommendation/endorsement?  
UUAS Study Action issues. 6 choices one is Palestine  
GA to January MUUC update --  
Vote for approval by congregation members for admin position.
    3. Share the plate proposal -- gg
    4. Financial Update -- gg

B. Update on where we are with hiring an admin -- position to be offered to Heidi Gould; 25 candidates applied, 4 interviewed. \$12.50 per hr. for up to 20 hrs. per week, computer (and printer), MS Office to be provided. At will employee. gg to supervise all Icon related materials, Sarah for communication, orientation and policy development, Teri to help with policy manual. Barb to call Heidi re job offer.

Issue: can we spend the funds prior to congregational vote? Annual meeting in May allows us to do so.

C. Jan. 19, 2 to 5 pm, Room at the Inn Training publicity -- Barb doing with Kim's help.

D. Nominating Committee -- Barb -- Kathy Klos, Jeanne Trost, Michelle Lexmond, Rolf Swanson, Cathy Church, Rachel Crary

## VI. New Business

A. Internet use policy discussion -- Barb, Sarah -- tabled

B. Quick Books software -- Sarah -- Shirley Zimmer to keep software provided by Mike White, with his permission.

C Forums conflicting with scheduled events after church. When to cancel. - Teri  
Only if there is a Congregation wide meeting after church will Forums be canceled, orr if holidays and Program Committee cancels. Other wise, Forums will be held.

Schedule of January Meeting Date -- Wednesday, Jan. 22 st at 6 pm

Adjourn 8:43 pm