

**Marquette Unitarian Universalist Congregation  
Board of Trustees  
Minutes for October 22, 2014**

Call to Order: 6:05 p.m.

BOT Attendance: Sarah Redmond, Chris Wagner, Teri Rockwood, Tim VanderVeen, and Mary Maki

Absent: None

Others Present: Heidi Gould

Open Forum: None

I. **Approval of Minutes:** September 15 minutes approved.

II. **Treasurer Report:** Email copies accepted as submitted

III. **Religious Education Coordinator Report:** Accepted as submitted

IV. **Committee Communication as Needed:**

Religious Exploration: RE Coordinator position posted internally and with MI Works. Interest is being expressed within the congregation. Resume materials due by Nov. 15. Barb Michael, Kathy Wright, and Nancy Sullivan will be implementing the hiring process. RE curriculum for this Fall appears to be going well.

Program Committee: Sunday Services scheduled through the end of the year.

Facility: On-Demand water heater installed. Miscellaneous stored in heater room need to be cleaned up.

CDC: See minutes sent out from September 27 meeting. Also met on October 18.

Green Team: October 25 event coming up to talk about the use of Solar energy at Mqt UU.

Social Action: Susan Werner concert for the Women's Center Fundraiser raised approx. \$2000 with about 152 in attendance.

V. **Old Business**

A. **Re-keying of building and/or Key Policy**

No action taken at this time.

B. **Visibility of Board on Sundays: Commit to upcoming calendar dates**

Oct. 26: Sarah

Nov. 2: Mary

Nov. 9: Chris

Nov. 16: Tim

Nov. 23: Teri

Nov. 30: Chris

C. **Monthly board Forum: Next date and topic**

Nov. 2 with continuing conversations about goals for this year.

D. **Hosting Room at the Inn in January 2015: Update**

No commitment has been made for a date.

## **VI. New Business**

### **A. New Members**

Dea Kowalczyk signed the membership book on 10/5/14

### **B. Renewal of Church of the Larger Fellowship**

After some discussion, it was decided to not renew with CLF due to other resources available through the UUA.

### **C. Renewal of ICON data entry cloud system**

After some discussion, it was decided to not continue the use of ICON. It has not been an adequate program for our needs for the cost. Sarah will communicate this to the treasurer.

### **D. Committee Name Change: Program Committee to Worship Committee**

This will be discussed at the next Program Committee meeting.

### **E. Storage and Management of MqtUU Records/Archives**

We will need to decide where and how far back to keep finance records and archives. The Finance Committee is putting together a policy for retention of financial records. Before the end of the year, we need to go thru records and purge duplicates and unnecessary items. Will finalize a policy and procedure for this.

### **F. Administrative Assistant 6-month review completed: Updated Job Description**

Revised Job Description distributed and a copy put in Members' Binder. Wage increase discussed in closed session. It was decided to increase wage from 12.50 to 12.75, which will be retroactive to 6-month employment date.

### **G. NMU student organization**

A UU student organization at NMU has been established. We will be helping them with promotional materials.

### **H. Other**

The Redmonds donated a digital camera to MqtUUC.

Next Meeting: November 17, 2014 at 6:00 p.m.

Adjournment: 8:10 p.m.