

Marquette Unitarian Universalist Congregation DRAFT

Board of Trustees Minutes, Tuesday, 4-23 6:00 PM

Via Zoom

1. Called to order at 6:12 pm by Susan Urban

Attending: Susan Urban, Jill Malin, Martin Steindler, and Andrea Stader

Absent: None

Others Attending: Christie Waggoner, Mary Mackey

2. Opening words and Chalice Lighting by Susan Urban

3. Open Forum: Mary Maki suggested that we rescue the Outdoor Signs from the church. Jill said she will check with MARESA to see if they want them and possibly remove them for us. Christie Waggoner said if they don't she might be able to remove the sign

4. Approval of Agenda: Moved by Jill Malin, seconded by Andrea Stader. Motion approved.

5. Approval of 4-23-24 of BOT Meeting minutes: Moved by Martin Steindler, seconded by Susan Urban. Motion approved.

a. Treasurer's Report given by Jill Malin

Credits, Debits, and Balances for December

Incoming: \$2330.14. Outgoing: \$1883.70

Balances: \$1958.71 Checking

Cost of moving contents to a storing unit was paid to Marquette Movers for \$500.00.

Disposition of funds from the sale of the building were discussed. Jill reported that the sale for the building was \$328,638. Jill suggested that we deposit the money in CD's. Nicolet Bank has a high interest on CD's so it was suggested that it be deposited there. The maximum amount for a CD is \$250,000. It was suggested that the remaining amount should be deposited in a 2nd CD for the amount of \$78,638. 00.

b. Approval of Treasurer's Report: Martin Steindler made a motion to approve, seconded by Susan Urban. Motion approved.

7. Old Business:

a. Website Review and Updates:

Susan continues to review and update the Website adding the approved BOT minutes meeting and newest Treasurer's Report. Susan also adds basic updates to events and upcoming Worship sessions.

A discussion ensued regarding to get someone to redesign our website so it currently reflects the goals of the Congregation. It was suggested that the look into hiring a Web Master.

b. The next regular Monthly BOT meeting will be May 21, 2024 at 6:00 pm EST via Zoom.

c. Service Schedule/Events and comments:

No scheduled services the for the Sunday of Memorial Day weekend.

Reverend Denise Tracy will continue to preach for us on the following dates this year: June 23rd, July 28th, and August 5th.

8. New Business

a. Budgeting for New Costs

1. Martin made a proposal by email that we hire Jill Malin as Treasurer and Office Administrator proposing hours and salary. Jill declined the proposed offer, as she is a full time employee and would not have time.

2. Susan proposed that we hire an Office Administrator that we hire an Office Administrator for the duties of the newsletter, update the webpage, respond to inquiries, monitor emails, be available on Sundays, put together an order of service, act as a liaison with presenters, do publicity through the internet and other materials such as flyers, and help put together a membership campaign.
3. A Special Budget Meeting will be held on Tuesday, June 4th. The committee will have the charge of preparing and putting together a budget that suits the Congregations needs.

The meeting was adjourned at 8:01 pm EST a motion was made by Susan Urban, seconded by Martin Steindler.

Respectfully Submitted,

Andrea Stader